

# RESPONSIBLE BUSINESS

Please email this completed nomination form in PDF format, along with a high resolution company logo, to the British Chamber of Commerce in Japan (info@bccjapan.com) by 5pm on October 18 2021.

## Additional Information

- Nomination period: June 25 to October 18 / Judging period: October 18 to November 4
- Nominees can be nominated for more than one category, using separate forms for each category
- Judges will seek evidence of **innovation** in the **past 12 months / most recent financial year** when scoring each nomination
- Names of nominees will be featured on BCCJ media channels, including social media
- Winners may state in advertising, promotions and communications that they are BBA winners, provided they include which category and year
- Nominees must agree to have a representative attend the BBA event on Nov 5 and be willing to say a few words
- **Nominations received after 5pm, October 18 2021 will NOT be considered**

**IMPORTANT: ALL FIELDS MUST BE COMPLETED**

## SECTION 1: NOMINEE DETAILS

Company name (English):

Company name (Japanese):

Website:

Contact name:

email:

tel:

ALL FIELDS COMPLETE

## SECTION 2: NOMINATOR DETAILS (If same as above, type N/A in fields)

Name:

Company name:

Tel:

email:

ALL FIELDS COMPLETE

## SECTION 3: ELIGIBILITY

Please indicate that your nominee is one or more of the following by ticking the appropriate box(es).

British Chamber of Commerce in Japan (BCCJ) Member

Japan-based and UK-owned firm

Japan-based firm, organisation or individual with significant UK links

ALL FIELDS COMPLETE

## SECTION 4: CRITERIA FOR NOMINATIONS

Award category: **RESPONSIBLE BUSINESS**

Open to any eligible company that has driven exceptionally effective responsible business (social / environmental) programmes or initiatives in Japan over the past 12 months. Nominees should not be NPOs.

*\*It is essential to cover all the criteria for nominations below.*

### 1. Overview

What is the main reason for this nomination? (character limit: 360, about 50 words)

*\*This text will appear on the BCCJ website and in the BBA 2021 event programme.*

### 2. Criteria for nominations

(a) Detail how the company has, despite the challenges presented by COVID-19, delivered responsible business programmes initiatives in Japan over the past 12 months.

(character limit: 1150, about 175 words)

(b) How have the company's social / environmental activities had a positive impact on society or the environment in Japan (please provide measurable results) over the past year.

(character limit: 1150, about 175 words)

(c) How has the company secured participation and engagement in the programme or initiative amongst its employees, suppliers and other stakeholders in Japan over the past year? (character limit: 1150, about 175 words)

(d) Explain how the company plans to monitor the sustainability and long-term benefits of its responsible business programme in Japan. Does the programme / initiative have the potential for future development and growth? (character limit: 1150, about 175 words)

### 3. Other Achievements

Detail any other achievements, merits, awards, media coverage, etc, from the past year. (character limit: 530, about 75 words)

ALL FIELDS COMPLETE

Date

I agree to attach a recent high-res logo with this form